Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

PADM 475
ADVANCED PUBLIC ADMINISTRATION

COURSE DESCRIPTION
This course is a synthesis course for government majors. The course will apply and integrate
broad concepts including the application of economic theory, management theory, administrative
law, and political theory in the resolution of public sector management cases.

RATIONALE
This course serves as an advanced study into the discipline of public administration. This course
explores the various theories and practices that have led to, and continue to dominate the
profession and study of public administration. The purpose of this course is to prepare the
undergraduate student with the knowledge, skills, and abilities to make public policy and/or
public management decisions in an ever changing and diverse work environment.

I. PREREQUISITE
For information regarding prerequisites for this course, please refer to the Academic
Course Catalog.

II. REQUIRED RESOURCE PURCHASE
Click on the following link to view the required resource(s) for the term in which you are
registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Blackboard recommended browsers
D. Microsoft Office

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Describe cross-boundary and networked relationships that characterize the
   practice of public administration.
B. Apply theories that can inform leadership and management in organizations.
C. Critically assess the policy implementation experience and provide input for
   future policy development.
D. Explain institutional and legal environment of government.

E. Distinguish between the different approaches to decision making, including the importance of ethics in satisfying the values of public administration.

F. Interpret the composition and demographics of changing society and workforce, including issues in cultural awareness.

V. **Course Requirements and Assignments**

A. Textbook readings and presentations

B. Course Requirements Checklist
   
   After reading the Syllabus and **Student Expectations**, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (4)
   
   Responding to a classmate’s post requires both the addition of new ideas and analysis. A particular point made by the classmate must be addressed and built upon by the student’s analysis in order to **move the conversation forward**. Thus, the response post is a rigorous assignment that requires the student to build upon threads to develop deeper and more thorough discussion of the ideas introduced in the threads. As such, reply posts that merely affirm, restate, or unprofessionally quarrel with the previous post(s) and fail to make a valuable, substantive contribution to the discussion will receive appropriate point deductions.

D. Case Studies (3)

   The student will write a critique of 3 Case Studies. Each Case Study critique must be between 3–5 pages and must discuss the major facts of the case. The student should explain whether or not he/she believes the right decision(s) was/were made and support his/her assertion(s) with citations.

E. Research Paper

   The student is required to write a 5-page policy Research Paper (excluding the title page). All references used must be cited. A bibliography and outline will be submitted prior to the final submission.

F. Quizzes (2)

   Two quizzes will be required to complete the course. Each quiz will be 1 hour, open-book/open-notes with 25 true/false and multiple choice questions to extract the student’s knowledge about the content of the course.

G. Exams (2)

   There will be 2 exams for this course—a Midterm and a Final. Both the Midterm and Final Exams will be in essay format, and the student will respond to a broad-based question about public administration. In essence, the student will be asked to demonstrate critical thinking about controversial issues in public administration and take a position on which course of action would be the best approach for public administrators.
VI. **Course Grading and Policies**

A. **Points**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (4 at 50 pts ea)</td>
<td>200</td>
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<tr>
<td>Case Studies (3 at 50 pts ea)</td>
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<tr>
<td>Research Paper:</td>
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<tr>
<td>Bibliography</td>
<td>25</td>
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<tr>
<td>Outline</td>
<td>25</td>
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<tr>
<td>Final Submission</td>
<td>100</td>
</tr>
<tr>
<td>Quizzes (2 at 100 pts ea)</td>
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<tr>
<td>Exams (2 at 150 pts ea)</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
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</tbody>
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B. **Scale**

- **A = 900–1010**
- **B = 800–899**
- **C = 700–799**
- **D = 600–699**
- **F = 0–599**

C. **Disability Assistance**

Students with a documented disability may contact Liberty University Online’s Office of Disability Accommodation Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

If you have a complaint related to disability discrimination or an accommodation that was not provided, you may contact ODAS or the Office of Equity and Compliance by phone at (434) 592-4999 or by email at equityandcompliance@liberty.edu. Click to see a full copy of Liberty’s Discrimination, Harassment, and Sexual Misconduct Policy or the Student Disability Grievance Policy and Procedures.
## COURSE SCHEDULE

**PADM 475**

Textbooks:  

<table>
<thead>
<tr>
<th>MODULE/ WEEK</th>
<th>READING &amp; STUDY</th>
<th>ASSIGNMENTS</th>
<th>POINTS</th>
</tr>
</thead>
</table>
| 1            | Shafritz & Borick: chs. 1–2  
              | Shafritz & Hyde: Part I  
              | 1 presentation  
              | Scripture Readings  
              | Handout on Covenant  
              | Handout on Leadership | Course Requirements Checklist  
              | Class Introductions  
              | DB Forum 1 | 10  
| 2            | Shafritz & Borick: chs. 5–6  
              | Shafritz & Hyde: Part II  
              | 1 presentation  
              | Scripture readings | Case Study 1  
              | Quiz 1 | 50  
| 3            | Shafritz & Borick: chs. 3–4  
              | Shafritz & Hyde: Parts II–III  
              | 2 presentations  
              | Scripture readings | DB Forum 2 | 50  
|              |                  |                  | Research Paper: Bibliography | 25 |
| 4            | Shafritz & Borick: chs. 25–26  
              | Shafritz & Hyde: Part III  
              | 1 presentation  
              | Scripture readings | Case Study 2 | 50  
|              |                  |                  | Midterm Exam | 150 |
| 5            | Shafritz & Borick: chs. 9–10  
              | Shafritz & Hyde: Part III  
              | 2 presentations  
              | Scripture readings | DB Forum 3  
              | Research Paper: Outline | 50  
| 6            | Shafritz & Borick: chs. 11–14  
              | Shafritz & Hyde: Part IV  
              | 2 presentations  
              | Scripture readings | Case Study 3  
              | Quiz 2 | 50  
| 7            | Shafritz & Borick: chs. 15–16, 27–28  
              | Shafritz & Hyde: Part IV  
              | 2 presentations  
              | Scripture readings | DB Forum 4 | 50  
|              |                  |                  | Research Paper: Final Submission | 100 |
| 8            | Shafritz & Borick: chs. 19–22  
              | Shafritz & Hyde: Part V  
              | 2 presentations  
              | Scripture readings | Final Exam | 150 |
|              |                  |                  |                  | **TOTAL** | **1010** |

DB = Discussion Board  
NOTE: Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on Friday.