

Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.

COURSE SYLLABUS

NURS 105

MEDICAL TERMINOLOGY

COURSE DESCRIPTION

This course provides basic understanding of medical terms and abbreviations. Includes study of prefixes, suffixes, word stems, and technical terms with emphasis on proper spelling, pronunciation and applications. Elementary aspects of the nursing process with special emphasis on assessment are incorporated.

RATIONALE

Clear communication between healthcare providers ensures a safer environment for the clients. Without an understanding of the language used, this communication is not possible. The student will gain the tools upon which to build a broader vocabulary within the discipline by learning the basics of medical terminology, its foundations, and its structure.

I. PREREQUISITE

For information regarding prerequisites for this course, please refer to the [Academic Course Catalog](#).

II. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered: <http://bookstore.mbsdirect.net/liberty.htm>

III. ADDITIONAL MATERIALS FOR LEARNING

- A. Computer with basic audio/video output equipment
- B. Internet access (broadband recommended)
- C. Microsoft Word and Microsoft PowerPoint

IV. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

- A. Differentiate medical terms according to body systems.
- B. Explain prefixes and suffixes as they apply to identifying the meaning of medical terms.
- C. Discuss the importance of accurate application and pronunciation of medical terms.
- D. Define basic principles related to the nursing process.
- E. Define correctly-spelled selected terms.
- F. Define medical abbreviations correctly.
- G. Begin to use medical terms and abbreviations in nursing practice.
- H. Identify accurate spelling and appropriate use of medical terms regarding safe nursing practice.
- I. Employ a personal and professional Christian value system regarding legal and ethical implications related to the proper use of medical terms.
- J. Illustrate ongoing learning to further develop knowledge of medical terms and their application to nursing practice.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

- A. Textbook readings and presentations
- B. Course Requirements Checklist

After reading the Course Syllabus and [Student Expectations](#), the student will complete the related checklist found in Module/Week 1.

- C. Discussion Board Forums (2)

There will be 2 Discussion Board Forums throughout this course. Discussion Boards are collaborative learning experiences. Therefore, the student is required to create a thread in response to the provided topic for each forum. Each thread must be at least 150 words and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to 2 other classmates' threads. Each reply must be at least 100 words.

- D. Medical Abbreviations Chart

The student will create a chart of 20 common medical abbreviations with the long form and definition of each. The chart will also contain an additional 10 abbreviations that must be avoided in practice, including the long form, correct abbreviation, and definition for each abbreviation.

E. Terminology Flashcards (2)

The student will be required to create a total of two 25-card study sets throughout the duration of this course. Each study set will be based off of terminology acquired through his/her assigned course textbook readings and then submitted to the discussion board area.

F. Spelling Test

The Spelling Test will cover content found in the textbook. The test will be open-book/open-notes, contain 25 multiple-choice questions, allow unlimited attempts, and have a 20-minute time limit. The test will automatically submit at the end of 20 minutes. The highest score will be posted to gradebook.

G. Professional Development Plan

The student will write a 2-page essay in current APA format answering the following questions: 1) How will you plan to continue learning medical terminology? 2) What exercises can you do to continue learning medical terminology (e.g., reading, web-based games, etc.)? 3) What did you find most difficult, and how can you improve that aspect? A title page and reference page must be included. However, no abstract is needed, and the essay may be written in first person.

H. Quizzes (8)

Each quiz will cover the textbook readings for the module/week in which it is assigned. Each quiz will be open-book/open-notes, contain 45 multiple-choice questions, allow unlimited attempts, and have a 25-minute time limit. The quiz will automatically submit at the end of 25 minutes. The highest score will be posted to gradebook.

I. Exams (2)

The student will complete a Midterm Exam and a Final Exam in this course. Each exam will cover the content from the course Reading & Study folders. Each exam will be open-book/open-notes; contain 100 multiple-choice questions; and have a 1-hour and 40-minute time limit.

VI. COURSE GRADING AND POLICIES

A. Points

Course Requirements Checklist	10
Discussion Board Forums (2 at 20 pts ea)	40
Medical Abbreviations Chart	25
Terminology Flashcards (2 at 50 pts ea)	100
Spelling Test	25
Professional Development Plan	50
Quizzes (8 at 45 pts ea)	360
Midterm Exam (Modules 1–4)	200
Final Exam (Modules 5–8)	200
Total	1010

B. Scale

A = 900–1010 B = 800–899 C = 700–799 D = 600–699 F = 0–599

C. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

COURSE SCHEDULE

NURS 105

Textbook: Jones & Cavanagh, *Acquiring Medical Language* (2016).

MODULE/ WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	Jones & Cavanagh: chs. 1–2, Appendices A–C 3 presentations	Course Requirements Checklist Class Introductions DB Forum 1 Quiz 1	10 0 20 45
2	Jones & Cavanagh: chs. 3, 6 3 presentations	Medical Abbreviations Chart Quiz 2	25 45
3	Jones & Cavanagh: ch. 4 2 presentations	DB Forum 2 Terminology Flashcards 1 Quiz 3	20 50 45
4	Jones & Cavanagh: chs. 8–9 3 presentations	Quiz 4 Midterm Exam	45 200
5	Jones & Cavanagh: ch. 10 1 presentation	Spelling Test Quiz 5	25 45
6	Jones & Cavanagh: ch. 11 2 presentations	Professional Development Plan Quiz 6	50 45
7	Jones & Cavanagh: chs. 5, 7 2 presentations	Terminology Flashcards 2 Quiz 7	50 45
8	Review Jones & Cavanagh: chs. 1–11 Read Jones & Cavanagh: chs. 12–13 3 presentations	Quiz 8 Final Exam	45 200
TOTAL			1010

DB = Discussion Board

NOTE: Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.