

**Note:**

**Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.**

## ***COURSE SYLLABUS***

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### **CJUS 300**

#### **ADMINISTRATION OF JUSTICE ORGANIZATIONS**

#### **COURSE DESCRIPTION**

This course is designed to familiarize the student with the theoretical and practical management perspectives embraced by the American criminal justice system. This will include nature of criminal justice organizations, individual and group behavior within those organizations, processes inherent in those organizations, and areas of criminal justice reform from a Christian perspective.

#### **RATIONALE**

The purpose of this course is to expose the student to introductory concepts in the field of criminal justice management. It primarily explores the science of management in the three main areas of the field: policing, courts, and corrections. This is not a “how-to” be a police manager course, but rather a familiarization of the challenges of organization, staffing, and training (including discussion of Civil Rights obligations), and an overview of historical developments of theoretical frameworks and key thinkers related to managerial development.

#### **I. PREREQUISITE**

For information regarding prerequisites for this course, please refer to the [Academic Course Catalog](#).

#### **II. REQUIRED RESOURCE PURCHASE**

Click on the following link to view the required resource(s) for the term in which you are registered: <http://bookstore.mbsdirect.net/liberty.htm>

#### **III. ADDITIONAL MATERIALS FOR LEARNING**

- A. Computer with basic audio/video output equipment
- B. Internet access (broadband recommended)
- C. Blackboard [recommended browsers](#)
- D. Microsoft Word and PowerPoint
- E. *The Holy Bible*

#### **IV. MEASURABLE LEARNING OUTCOMES**

Upon successful completion of this course, the student will be able to:

- A. Discuss the management issues of justice organizations.
- B. Evaluate important issues related to policing, courts, and corrections.
- C. Relate ethical and biblical considerations to criminal justice administration.

**V. COURSE REQUIREMENTS AND ASSIGNMENTS**

A. Textbook readings and lecture presentations

B. Course Requirements Checklist

After reading the Course Syllabus and [Student Expectations](#), the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (5)

Discussion boards are collaborative learning experiences. Therefore, the student is required to create a thread in response to the provided prompt for each forum. Each thread must be at least 300 words, demonstrate course-related knowledge, and cite in current APA format at least 1 scholarly-quality Internet-based source/reference which offers a specific connection to the topic. The student may use college textbooks as supporting references, but they will not count for grading purposes. Each thread must also cite in current APA format at least 1 specific biblical source which offers a specific connection to the topic. In addition to the thread, the student is required to reply to at least 2 other classmates' threads. Each reply must be at least 150 words. References are not required in the replies.

D. Article Review

The student will choose a peer-reviewed article on a specific criminal justice administrative, leadership, or management topic discussed in the Peak text. The student will discuss the peer-reviewed article's findings, any ethical dilemmas presented in the article, how the article relates to significant administrative issues, and how the topic relates to a biblical worldview, explaining how the concepts and ideas presented in the article apply to specific justice administration issues. The student will complete a 2–3-page paper, which must include any appropriate reference(s) and a direct weblink to the online article discussed. The student is required to have at least 1 peer-reviewed article less than 5 years old and at least 2 Bible verses as references in current APA format.

E. Research Paper

The student will write a research paper about a selected topic in justice administration and how it relates to a specific administrative, or management issue. It will involve the operations of police, courts, corrections, or other criminal justice organizations. This assignment will have 3 parts:

Topic

A specific criminal justice topic will be chosen and submitted to the instructor for approval.

Outline

An outline will be created and submitted.

Final

This portion will have a body of at least 8 pages and will be double-spaced. The student will cite at least 10 Internet-based scholarly/academic sources as well as at least 2 Bible verses related to the topic in current APA format. The student must include how the research affects his or her approach to justice administration. Information for this paper must come from peer-reviewed articles, scholarly works, government websites, justice administration agency websites, the Bible, and other online scholarly/academic sources.

F. Quizzes (4)

Each quiz will cover the Reading & Study material for the assigned module/week as well as the previous module/week. Each quiz will be open-book/open-notes, contain 25 multiple-choice questions, and have a time limit of 45 minutes.

**VI. COURSE GRADING AND POLICIES**

A. Points

Course Requirements Checklist	10
Discussion Board Forums (5 at 100 pts ea)	500
Article Review	50
Research Paper	
Topic	15
Outline	35
Final	200
Quizzes (4 at 50 pts ea)	200
<b>Total</b>	<b>1010</b>

B. Scale

A = 900–1010 B = 800–899 C = 700–799 D = 600–699 F = 0–599

C. CJUS Policy

The nature of the criminal justice community demands that persons involved be of a high level of integrity, and education is not merely academic in nature, but is holistic. Students enrolled in CJUS courses will be held to a high standard. Self-control is imperative for CJUS practitioners. If not “merely” to honor Christ, your family, and this academic institution, on a purely pragmatic level, in anticipation of future employability in the career field of your choice, conduct yourselves so as not to place yourselves in difficult and embarrassing situations.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at [LUOODAS@liberty.edu](mailto:LUOODAS@liberty.edu) to make arrangements for academic accommodations. Further information can be found at [www.liberty.edu/disabilitysupport](http://www.liberty.edu/disabilitysupport).

## ***COURSE SCHEDULE***

### **CJUS 300**

<b>MODULE/ WEEK</b>	<b>READING &amp; STUDY</b>	<b>ASSIGNMENTS</b>	<b>POINTS</b>
<b>1</b>	Peak: chs. 1–2 1 presentation 1 PDF	Course Requirements Checklist Class Introductions DB Forum 1	10 0 100
<b>2</b>	Peak: chs. 3–5 1 presentation 1 PDF	DB Forum 2 Quiz 1	100 50
<b>3</b>	Peak: chs. 6–7 2 presentations	Research Paper: Topic Article Review	15 50
<b>4</b>	Peak: chs. 8–9 1 presentation 1 PDF 1 website	DB Forum 3 Quiz 2	100 50
<b>5</b>	Peak: chs. 10–11 1 presentation 1 website	Research Paper: Outline	35
<b>6</b>	Peak: chs. 12–13 2 presentations	DB Forum 4 Quiz 3	100 50
<b>7</b>	Peak: chs. 14–15 1 presentation	Research Paper: Final	200
<b>8</b>	Peak: ch. 16 2 presentations	DB Forum 5 Quiz 4	100 50
<b>TOTAL</b>			<b>1010</b>

DB = Discussion Board

**NOTE:** Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.