

Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.

COURSE SYLLABUS

BUSI 511

HEALTHCARE ADMINISTRATION

COURSE DESCRIPTION

Explores the field of healthcare management, specifically related to the management of global healthcare systems in technological societies and the need for innovation and creativity in healthcare administration. This course will provide an introduction to the principles of management and leadership as the foundations for the administration of healthcare products and service delivery. Topics explored include but are not limited to a historical overview, theoretical foundations, major developments and characteristics of global healthcare systems; types of healthcare providers; cost, access and quality of care; and the future of health services delivery.

RATIONALE

The field of healthcare is constantly evolving, impacted by innovation in science and technology, regulated by state, government, and corporate entities, and growing in demand. The ultimate goal of the administration of healthcare is to provide efficient and effective value added products and services to patients and stakeholders centered on cost, access, and quality of care.

I. PREREQUISITES

None

II. PREREQUISITE

For information regarding prerequisites for this course, please refer to the [Academic Course Catalog](#).

III. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered: <http://bookstore.mbsdirect.net/liberty.htm>

IV. ADDITIONAL MATERIALS FOR LEARNING

- A. Computer with basic audio/video output equipment
- B. Internet access (broadband recommended)
- C. Blackboard [recommended browsers](#)
- D. Microsoft Office

V. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

- A. Integrate a biblical worldview within the area of healthcare management.
- B. Research the evolution (i.e., historical overview, theoretical foundations, major developments, and characteristics) of global healthcare systems.
- C. Evaluate the need for innovation and creativity in the delivery of healthcare.
- D. Analyze key issues related to cost, access, and quality of care in the 21st century healthcare environment based upon knowledge of current literature and industry best practices.

VI. COURSE REQUIREMENTS AND ASSIGNMENTS

- A. Textbook readings and lecture presentations
- B. Course Requirements Checklist

After reading the Course Syllabus and [Student Expectations](#), the student will complete the related checklist found in Module/Week 1.

- C. Discussion Board Forums (8)

Discussion boards are collaborative learning experiences. Therefore, the student is required to create a thread in response to the provided prompt for each forum. Each thread must be at least 600 words and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to the threads of at least 2 classmates. Each reply must be at least 450 words. Each thread and reply must include at least 2 peer-reviewed source citations, in addition to the course textbook, in current APA format. Each thread will also require integration of at least 1 biblical principle.

- D. Research Project

The student will work collaboratively with a group on a 4,500–6,000-word paper in current APA format, complying with the formatting and content instructions. The topic of the paper will be selected by the group and approved by the instructor. The student must contribute weekly to the group's discussion in the Group Discussion Board Forum about this paper.

Annotated Bibliography

The student will be placed into a group for the Research Project. The group of students will research at least 20 scholarly articles from peer-reviewed journals to establish research for the Final Document of the Research Project. All references must be less than 10 years old. The group will use a provided template to annotate each source. The assignment must be in current APA format. One group member will submit the final version of the Annotated Bibliography. The student must read all instructor feedback and implement it on future assignments.

Peer Evaluations (4)

After each of the 4 parts of the Research Project, the student will evaluate the contributions of each of his or her group members using the Peer Evaluation Form. The student will also be evaluated by his or her group members. The resulting scores will be used to provide a final Peer Evaluation score for each part of the Research Project. All Peer Evaluation scores will be awarded provisionally.

Outline

The student and his or her group will complete a full-sentence Outline in preparation for the Final Document of the Research Project. The Outline will include a thesis statement, the research question(s)/issue(s) being addressed, how much space will be allotted to each section of the paper, and a preliminary reference list of at least 20 scholarly articles from peer-reviewed journals. One group member will submit the final version of the Outline. The student must read all instructor feedback and implement it on future assignments.

Draft

The student and his or her group will be responsible for constructing and reviewing the Draft. This assignment must be a full-length Draft of the 4,500–6,000-word paper in current APA format, including 20 scholarly articles from peer-reviewed journals and a title page, abstract, and reference page, which are not included in the word count. One group member will submit the Draft.

Final Document

The student and his or her group will be responsible for constructing and reviewing the Final Document. Using the preceding parts of the Research Project, the group will submit a final 4,500–6,000-word paper in current APA format, including 20 scholarly articles from peer-reviewed journals and a title page, abstract, and reference page, which are not included in the word count. One group member will submit the Final Document.

E. Quizzes (8)

Each quiz will cover the Reading & Study material for the assigned module/week. Each quiz will be open-book/open-notes, contain multiple-choice and true/false questions, and have a time limit of 50 minutes.

VII. COURSE GRADING AND POLICIES**A. Points**

Course Requirements Checklist	10
Discussion Board Forums (8 at 50 pts ea)	400
Research Project	
Annotated Bibliography	50
Peer Evaluations (4 at 25 pts ea)	100
Outline	50
Draft	60
Final Document	100
Quizzes (8 at 30 pts ea)	240
Total	1010

B. Scale

A = 940–1010 A- = 920–939 B+ = 900–919 B = 860–899 B- = 840–859
 C+ = 820–839 C = 780–819 C- = 760–779 D+ = 740–759 D = 700–739
 D- = 680–699 F = 0–679

C. Quizzes/Tests/Exams

For timed quizzes/tests/exams, the student is required to complete the quiz/test/exam within the assigned time. For the student who exceeds this time limit, a penalty of 1 point will be deducted for each minute, or part thereof, he/she exceeds the assigned time limit.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Accommodation Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

If you have a complaint related to disability discrimination or an accommodation that was not provided, you may contact ODAS or the Office of Equity and Compliance by phone at (434) 592-4999 or by email at equityandcompliance@liberty.edu. Click to see a full copy of Liberty's [Discrimination, Harassment, and Sexual Misconduct Policy](#) or the [Student Disability Grievance Policy and Procedures](#).

COURSE SCHEDULE

BUSI 511

Textbook: Shi & Singh, *Essentials of the U.S. Health Care System* (2019).

MODULE/ WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	Shi & Singh: ch. 1 1 presentation	Course Requirements Checklist	10
		Class Introductions	0
		Graduate Level Business Program Assessment	0
		DB Forum 1	50
		Quiz 1	30
2	Shi & Singh: chs. 2–3 1 presentation	DB Forum 2	50
		Quiz 2	30
3	Shi & Singh: ch. 4 1 presentation	DB Forum 3	50
		Research Project - Annotated Bibliography	50
		Research Project - Peer Evaluation 1	25
		Quiz 3	30
4	Shi & Singh: chs. 5–6 1 presentation	DB Forum 4	50
		Research Project - Outline	50
		Research Project - Peer Evaluation 2	25
		Quiz 4	30
5	Shi & Singh: chs. 7–8 1 presentation	DB Forum 5	50
		Research Project - Draft	60
		Research Project - Peer Evaluation 3	25
		Quiz 5	30
6	Shi & Singh: chs. 9–10 1 presentation	DB Forum 6	50
		Quiz 6	30
7	Shi & Singh: chs. 11–12 1 presentation	DB Forum 7	50
		Research Project - Final Document	100
		Research Project - Peer Evaluation 4	25
		Quiz 7	30
8	Shi & Singh: chs. 13–14 1 presentation	DB Forum 8	50
		Quiz 8	30
TOTAL			1010

DB = Discussion Board

Note: Each course module/week begins on Monday morning at 12:00 a.m. (ET) and ends on Sunday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.