

Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.

COURSE SYLLABUS

BUSI 414

PROJECT MANAGEMENT I

COURSE DESCRIPTION

This course provides focused instruction in the first five (of nine) project management competencies as delineated in the Project Management Institute's Body of Knowledge (PMBOK): Project Integration Management, Project Scope Management, Project Time Management, Project Cost Management, and Project Quality Management. Students will apply processes to ensure project coordination, plan development processes, project plan execution processes and integrated change control processes.

RATIONALE

The purpose of this course is to provide a more detailed knowledge of the first five competencies of the PMBOK. Upon the successful completion of this course and BUSI 415, the student will be prepared to sit for the Project Management Institute's (PMI) Certified Associate in Project Management (CAPM) exam. Additional project management experience and these courses will allow the student to improve their credentials to the PMI Project Management Professional (PMP) certification.

I. PREREQUISITE

For information regarding prerequisites for this course, please refer to the [Academic Course Catalog](#).

II. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered: <http://bookstore.mbsdirect.net/liberty.htm>

III. ADDITIONAL MATERIALS FOR LEARNING

- A. Computer with basic audio/video output equipment
- B. Internet access (broadband recommended)
- C. Blackboard [recommended browsers](#)
- D. Microsoft Office
- E. *The Holy Bible*, any version
- F. APA formatting information:
<http://ezproxy.liberty.edu/login?url=http://APAStyleCENTRAL.apa.org>

IV. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

- A. Identify processes required to ensure the timely and appropriate generation, collection, distribution, storage, retrieval, and ultimate disposition of project information.
- B. Discuss risk management planning, identification, analysis, response planning and monitoring, and control on a project.
- C. Differentiate the processes necessary to purchase or acquire products, services, or results needed from outside the project team to perform the work.
- D. Discuss the balance of technical, interpersonal, and conceptual skills needed to analyze situations and interact appropriately.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

- A. Textbook readings and lecture presentations
- B. Course Requirements Checklist
After reading the Course Syllabus and [Student Expectations](#), the student will then complete the related checklist found in Module/Week 1.
- C. Discussion Board Forums (4)
The student will participate in 4 Discussion Board Forums. Each forum will consist of a thread (200 words minimum) and at least 2 replies (100 words minimum per reply). Each of the forums is based on a chapter topic. Outside research will be required for the thread. The instructor is looking for substantial, thoughtful, and critical discussions.
- D. Paper
There will be 1 major paper due within this course. It is important for the student to understand the major themes associated with project management. Through this paper, the student will be researching and writing about a project management theme. The paper must be in current APA format and will be divided into 3 parts: Part 1 is the topic submission; Part 2 is the submission of an outline and annotated bibliography; and Part 3 is the creation of a 10-page paper.
- E. Integration of Faith
The student will complete an integration of faith assignment. He or she will read a biblical story and relate it to project management in a 2-page paper.
- F. Exams (2)
There will be 2 exams during this course, a Midterm and Final. Each exam will consist of 25 true/false and/or multiple-choice questions. The student will have a 1-hour time limit. The exams are open-notes/open-book.

VI. COURSE GRADING AND POLICIES**A. Points**

Course Requirements Checklist	10
Discussion Board Forums (4 at 100 pts ea)	400
Paper	
Part 1	0
Part 2	100
Part 3	100
Integration of Faith	50
Midterm Exam	175
Final Exam	175
Total	1010

B. Scale

A = 900–1010 B = 800–899 C = 700–799 D = 600–699 F = 0–599

C. Quizzes/Tests/Exams

For timed quizzes/tests/exams, the student is required to complete the quiz/test/exam within the assigned time. For the student who exceeds this time limit, a penalty of 1 point will be deducted for each minute, or part thereof, he/she exceeds the assigned time limit.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Accommodation Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

If you have a complaint related to disability discrimination or an accommodation that was not provided, you may contact ODAS or the Office of Equity and Compliance by phone at (434) 592-4999 or by email at equityandcompliance@liberty.edu. Click to see a full copy of Liberty's [Discrimination, Harassment, and Sexual Misconduct Policy](#) or the [Student Disability Grievance Policy and Procedures](#).

COURSE SCHEDULE

BUSI 414

Textbooks: Dinsmore & Cabanis-Brewin, *The AMA Handbook of Project Management* (2014).
PMI, *A Guide to the Project Management Body of Knowledge* (2017).

MODULE/ WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	Dinsmore & Cabanis-Brewin: chs. 3–6 1 presentation	Course Requirements Checklist Class Introductions DB Forum 1 Thread Paper: Part 1	10 0 50 0
2	1 presentation	DB Forum 1 Replies	50
3	Dinsmore & Cabanis-Brewin: chs. 8–9 PMI: chs. 4–5 1 presentation	DB Forum 2 Thread Paper: Part 2	50 100
4	1 presentation	DB Forum 2 Replies Midterm Exam	50 175
5	Dinsmore & Cabanis-Brewin: chs. 10–11 PMI: chs. 6–7 1 presentation	DB Forum 3 Thread Integration of Faith	50 50
6	1 presentation	DB Forum 3 Replies	50
7	Dinsmore & Cabanis-Brewin: chs. 12, 36 PMI: ch. 8 1 presentation	DB Forum 4 Thread Paper: Part 3	50 100
8	1 presentation	DB Forum 4 Replies Final Exam	50 175
TOTAL			1010

DB = Discussion Board

NOTE: Each course week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on **Friday**.