Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should <u>not</u> be used to purchase course materials.

COURSE SYLLABUS

BUSI 390
BUSINESS COMMON PROFESSIONAL COMPONENTS

COURSE DESCRIPTION

This course is designed to meet the common professional component for the Accreditation Council of Business Schools and Programs (ACBSP). Students in business-related programs need to attain general business competencies such that they may be better suited to understand the business environment. This course allows students to attain the minimal competencies required by ACBSP, such that their degrees are accredited as business-related programs. Covers 20 hours of the Common Professional Core.

RATIONALE
This course is designed for students in the Informatics and Information Technology undergraduate degrees. This ensures that students graduating from this program have met at least 30 hours of the common professional component requirements for ACBSP accreditation.

I. PREREQUISITE

For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING

A. Computer with basic audio/video output equipment

B. Internet access (broadband recommended)

IV. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

A. Utilize concepts within each of the 11 identified common professional core competency areas.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Textbook readings and module presentations

B. Course Requirements Checklist

As the first activity in this course, please read the syllabus and <u>Student Expectations</u>. After reading the syllabus and Student Expectations, the student will then complete the related checklist found in Module/Week 1.

C.   ALCs (11)

The student will complete 11 ALCs, using Peregrine's Academic Leveling Course Modules. A pre-test on each of the 11 business component subject areas will be given. If a sufficient score of 84% is earned, the student will proceed to the next module. If a sufficient score of 84% is not earned, the students will be required to go through the module and complete all exercises. Upon completion of the exercises, a post-exam will be given. Students are given two opportunities for each of the 11 post-exams. Failure of any module will result in failure of the course, as the passing of all modules is required.

At the completion of each module, a certificate will be made available. Each certificate must then be uploaded to Blackboard using the appropriate links. Links within Blackboard are labeled with abbreviated titles that match the ALC. Students will upload either the pre-test or the post-test certificate that shows the passing score. The completion scores will be verified against a report received from Peregrine. Academic integrity policies will be followed. Any discrepancies in the submission documents by the students and the Peregrine report will be investigated and handled accordingly.

No partial points are given on modules; full points are awarded for passing the module with a minimum score of 84%. Zero points are awarded for not achieving the 84% minimum score.

D.   Check In (3)

Students are required to check in during weeks two (2), four (4), and six (6) using the appropriate links in Blackboard. This will be used to gauge progress throughout the course.

VI.   COURSE GRADING AND POLICIES

A.   Points

Course Requirements Checklist	10
Content ALCs (10 at 90 pts each; 1 at 91 pts)	991
Check In (3 at 3 pts each)	9
Total	1010

B.   Scale

Pass = 991 – 1010; Fail = 0 – 990.99

Each assessment must be passed with an earned score of at least 84% in order to pass the course. Failure in any module will result in failure for the course, as passage of all modules is required.

C.   Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

COURSE SCHEDULE

BUSI 390 (BUSINESS COMMON PROFESSIONAL COMPONENTS)

Textbooks: No formal textbooks are needed. All materials are provided online through the Peregrine website.

MODULE/ WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	Readings, audios, and presentations for assigned modules are required	Course Requirements Checklist Register for Peregrine ALC 1 *Pre-test/post-test ALC 2 *Pre-test/post-test	10 0 90 90
2	Readings, audios, and presentations for assigned modules are required	ALC 3 *Pre-test/post-test Week 2 Check In	90 3
3	Readings, audios, and presentations for assigned modules are required	ALC 4 *Pre-test/post-test ALC 5 *Pre-test/post-test	90 90
4	Readings, audios, and presentations for assigned modules are required	ALC 6 *Pre-test/post-test Week 4 Check In	90 3
5	Readings, audios, and presentations for assigned modules are required	ALC 7 *Pre-test/post-test ALC 8 *Pre-test/post-test	90 90
6	Readings, audios, and presentations for assigned modules are required	ALC 9 *Pre-test/post-test Week 6 Check In	90 3
7	Readings, audios, and presentations for assigned modules are required	ALC 10 *Pre-test/post-test	90
8	Readings, audios, and presentations for assigned modules are required	ALC 11 *Pre-test/post-test	91
		TOTAL	1010

*Pre-tests, if passed with minimum score of 84% may be substituted for the corresponding ALC.
NOTE: Each course week begins on Monday morning at 12:00 a.m. (ET) and ends on Sunday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on Friday.