Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should <u>not</u> be used to purchase course materials.

COURSE SYLLABUS

BUSI 311
INTRODUCTION TO HEALTHCARE ADMINISTRATION

COURSE DESCRIPTION

Explores the field of healthcare management related to the global healthcare system. Topics explored include, but not limited to, a historical overview, theoretical foundations, and history and major characteristics of development. Addresses the application of managerial concepts and practices to healthcare organizations exploring healthcare provider types; cost, access and quality of care; and the future of health services delivery.

RATIONALE

The field of health care is constantly evolving, impacted by innovation in science and technology, regulated by state, government and corporate entities, and growing in demand. The ultimate goal of the administration of health care is to provide efficient and effective value added products and services to patients and stakeholders, centered on cost, access, and quality of care.

I.   **PREREQUISITE**

   For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II.   **REQUIRED RESOURCE PURCHASE**

   Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III.   **ADDITIONAL MATERIALS FOR LEARNING**

   A.   Computer with basic audio/video output equipment

   B.   Internet access (broadband recommended)

   C.   Blackboard recommended browsers

   D.   Microsoft Office

IV.   **MEASURABLE LEARNING OUTCOMES**

   Upon successful completion of this course, the student will be able to:

   A.   Integrate a biblical worldview within the area of healthcare management.

   B.   Evaluate the evolution of the United States healthcare system and identify future challenges.

   C.   Compare and contrast the types of healthcare providers.

D. Discuss key issues related to cost, access, and quality of care in the 21st century healthcare environment based upon knowledge of current literature and industry best practices.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Textbook readings and lecture presentations

B. Course Requirements Checklist

After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (8)

Discussion boards are collaborative learning experiences. Therefore, the student is required to create a thread in response to the provided prompt for each forum. Each thread must be at least 300 words and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to 2 other classmates' threads. Each reply must be at least 250 words. Each thread and reply must include a biblical integration and at least 2 peer-reviewed source citations in current APA format (in addition to the textbook).

D. Research Project

Annotated Bibliography

The student will be placed into a group for the collaborative group project. Part 1 requires each group to research 20 scholarly journal articles from peer-reviewed journals to establish research for part 4 of the collaborative group project. The student will use a provided template to annotate each source. Current APA formatting must be used.

Peer Evaluations (4)

After each part of the collaborative group project, the student will evaluate the contributions of each of his/her group members using the Peer Evaluation Form. The student will also be evaluated by his/her group members. The resulting scores will be used to provide a final Peer Evaluation score for each part of the collaborative group project. All Peer Evaluation scores will be awarded provisionally.

Outline

Each group will complete a full-sentence Outline in preparation for Final Document of the collaborative group project. The outline will include a thesis statement, the research question(s)/issue(s) being answered/addressed, how much space will be allotted to each section of the paper, and a preliminary reference list of at least 20 sources.

Draft

Each group will be responsible for constructing and reviewing the draft document. The student will work collaboratively with the members of his/her group on a 4,500–6,000-word paper in current APA format. The topic area of the paper will be selected from 6 options; repeated topics are not allowed.

Final Document

Each group will be responsible for constructing and reviewing the final document. The student will work collaboratively with the members of his/her group on a 4,500–6,000-word paper in current APA format.

E. Quizzes (8)

The student will complete 8 open-book/open-note quizzes that contain multiple-choice questions. The student will have 50 minutes to complete each quiz.

VI. COURSE GRADING AND POLICIES

A. Points

Course Requirements Checklist	10
Discussion Board Forums (8 at 50 pts ea)	400
Research Project	
Annotated Bibliography	50
Peer Evaluations (4 at 25 pts ea)	100
Outline	50
Draft	60
Final Document	100
Quizzes (8 at 30 pts ea)	240
Total	1010

B. Scale

A = 900–1010   B = 800–899   C = 700–799   D = 600–699   F = 0–599

C. Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.

COURSE SCHEDULE

BUSI 311

Textbook: Buchbinder & Shanks, *Introduction to Health Care Management* (2017).

MODULE/WEEK	READING & STUDY	ASSIGNMENTS	POINTS
1	Buchbinder & Shanks: ch. 1 1 presentation	Course Requirements Checklist Class Introductions DB Forum 1 Quiz 1	10 0 50 30
2	Buchbinder & Shanks: chs. 2–4 1 presentation	DB Forum 2 Quiz 2	50 30
3	Buchbinder & Shanks: chs. 5, 7 1 presentation	DB Forum 3 Research Project – Annotated Bibliography Research Project – Peer Evaluation 1 Quiz 3	50 50 25 30
4	Buchbinder & Shanks: chs. 6, 8 1 presentation	DB Forum 4 Research Project – Outline Research Project – Peer Evaluation 2 Quiz 4	50 50 25 30
5	Buchbinder & Shanks: chs. 9–10 1 presentation	DB Forum 5 Research Project – Draft Research Project – Peer Evaluation 3 Quiz 5	50 60 25 30
6	Buchbinder & Shanks: chs. 11–13 1 presentation	DB Forum 6 Quiz 6	50 30
7	Buchbinder & Shanks: ch. 14 1 presentation	DB Forum 7 Research Project – Final Document Research Project – Peer Evaluation 4 Quiz 7	50 100 25 30
8	Buchbinder & Shanks: chs. 15–16 1 presentation	DB Forum 8 Quiz 8	50 30
		TOTAL	1010

DB = Discussion Board

NOTE: Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.